

# Posey County Recorder Fee Schedule

**EFFECTIVE JULY 1, 2017**

**MORTGAGES ..... \$55.00**

(Includes rerecorded and subordinate mortgages, supplemental indentures)

**DEEDS & OTHER DOCUMENTS ..... \$25.00**

Each additional page exceeding 8 1/2" x 14"

Within any document..... \$5.00

**MECHANICS LIEN**

With one first-class mailing..... \$25.00

Each additional mailing ..... \$2.00

**MULTIPLE TRANSACTION DOCUMENTS ..... \$25.00**

Include the first cross reference, each additional cross reference.....\$7.00

(Assignments of Oil and Gas Only)

**COPIES**

Copies 11" x 17" or smaller, per page..... \$1.00

Copies larger than 11" x 17", per page ..... \$5.00

**CERTIFYING**

Document..... \$5.00

**UNIFORM COMMERCIAL CODE LIENS**

Initial Filing or Amendments, 2 pages or less..... \$6.00

3 Pages or more..... \$10.00

SEARCH, one name ..... \$7.00

Each additional name..... \$5.00



**Posey County Recorder • Mary Hoehn Rhoades**

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(812) 838 – 1314

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[www.poseycountyin.gov/about-us/recorders-office](http://www.poseycountyin.gov/about-us/recorders-office)

# RECORDING REQUIREMENTS

- Name of person who prepared document (IC 36-2-11-15)
- Document requires a 2" margin at top of first page & 1" margin on all other pages (IC 36-2-11-16.5)
- Notary documents require county of residence, seal, commission expiration date, and printed name under signature
- Must have at least 10 point font (IC 32-2-11-16.5)
- Names must be printed below all signatures (IC 36-2-11-15)
- Affirmation statement required on all documents notarized in Indiana (IC 36-2-11-15)

"I affirm, under the penalties of perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law"

\_\_\_\_\_  
Printed Name

- Grantees physical address is required on all conveyances of real property. (IC 32-21-2-3)
- Auditor endorsement required on real estate transfers (36-2-11-14)
- Name of each person executing document must match identically in body of document (36-2-11-16)

## COUNTY RECORDERS

- Records Deeds, Mortgages, Assignments, Releases, Real Estate Contracts, Power of Attorneys, Planned Developments, Plats, Surveys, Affidavits, Articles of Incorporation, Bonds, Federal Tax Liens, Mechanic Liens, Sewer Liens, Assumed Business Names, and other Miscellaneous documents submitted for recording, providing it meets essential requirements (see above)
- File Uniform Commercial Code instruments
- Provide copies and certified copies of documents upon request. (Fee charged)
- Military Discharges (NO CHARGE)

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**NO STAFF MEMBER IS PERMITTED TO GIVE LEGAL ADVICE  
OR PERFORM TITLE SEARCHES**